**REPORT TO:** North Yorkshire Building Control Partnership Board

**DATE:** 12 October 2011

**REPORTING OFFICER:** Les Chapman, Building Control Manager

SUBJECT: Internal Audit Report

#### 1.0 PURPOSE OF REPORT

**1.1** To receive the Internal Audit Report for North Yorkshire Building Control Partnership for the financial year 1 April 2010 to 31 March 2011.

# 2.0 RECOMMENDATIONS

- **2.1** That the Report is noted.
- **2.2** That the Accountancy sections for each Council be thanked for their valued assistance.

### 3.0 BACKGROUND

3.1 The annual internal audit, undertaken by the North Yorkshire Audit Partnership, was completed in June 2011. The audit process covered the normal rules of auditing into financial probity and additional areas requested by the Partnership relating to improved cost efficiencies were investigated. The report is attached in Appendix 1

# 4.0 POLICY CONTEXT

**4.1** This Report impacts on the Partnership's values relating to delivering a competitive, high quality, dynamic and professional service whilst maintaining honesty, integrity and high ethical standards.

### 5.0 REPORT

- 5.1 The outcome of the Report indicates that with one minor exception the Partnership's procedures, processes and policies are robust and well applied, with no major risks identified.
- **5.2** Only one minor issue was identified relating to procedural matters and revisions have been implemented to remove the risk.

#### 6.0 FINANCIAL IMPLICATIONS

6.1 The internal annual audit fee remains as previous years. However, the external audit fee has decreased from £9,400 to approximately £4,000, a saving of £5,400.

### 7.0 LEGAL IMPLICATIONS

**7.1** The Partnership has a statutory requirement to undertake both an internal and external annual audit of its finances.

### 8.0 RISK ASSESSMENT

8.1 By undertaking a robust internal audit the Partnership ensures financial probity and that customers receive value for money.

### 9.0 CONCLUSION

**9.1** It is essential that the Board continue to undertake an annual internal audit to ensure financial probity is maintained.

**Background Papers:** Previous Audit Reports 2009/2010

# **OFFICER CONTACT:**

Please contact Les Chapman, Head of Building Control if you require any further information on the contents of this report. The officer can be contacted on 01347 825760, or at les.chapman@nybcp.org.

Alison Newham Group Auditor contactable on 01723 232364